

MSU Daily Inspection Checklist for Powered Industrial Trucks

Electric Forklift

This inspection should be conducted prior to each shift

Operator _____ Truck # _____

Model _____ Date _____

	OK	Comments
KEY OFF Procedures		
Inspect Vehicle		
• Overhead guard		
• Hydraulic cylinders		
• Mast assembly		
• Lift chains and rollers		
• Forks		
• Tires		
Examine the battery		
Check the hydraulic fluid level		
KEY ON Procedures		
Check gauges		
• Hour Meter		
• Battery discharge indicator		
Test the safety equipment		
• Steering		
• Brakes		
• Front, tail and brake lights		
• Horn		
• Seat Belts		
Check the operation of the load-handling attachments		

Comments _____

If any item does not pass the inspection, turn off the PIT, tag it with a “Do Not Operate” tag, and report problems to your supervisor.