

1.5 SPECIAL PROCEDURES

A Contractor Safety Requirements

1. MIOSHA regulations apply to all university projects. Each contractor is responsible for ensuring compliance with “all applicable requirements” that govern their work, including any additional regulations, interpretations, clarifications, and consensus standards incorporated therein by reference.
2. Each contractor shall submit two (2) copies of their company safety plan and two (2) copies of their site-specific safety plan to the EAS Project Representative.
3. The prime contractor shall conduct a regularly scheduled weekly site safety inspection and maintain adequate documentation. The MSU Contractor Safety Manager and the EAS Project Representative reserve the right to observe and/or participate. Each contractor and all tiers of subcontractors with active operations on-site shall be represented at the prime contractor’s weekly site safety inspection by a foreman or approved designee.
4. Safety statistics shall be reported by the prime contractor using MSU provided forms on a monthly basis with each pay application. The safety statistic report must be received before any payment will be authorized. Blank report forms are available at www.ehs.msu.edu and at www.ipf.msu.edu.

B. Hazardous Materials

1. If the Contractor suspects a material, preexisting or newly discovered, within the scope of this project to be a hazardous material such as, asbestos, lead, polychlorinated biphenyl or any other potentially hazardous material, that has not already been identified and/or in the scope of work for the Contractor to abate, notify the Project Representative immediately. Do not impact or disturb the material in question until it has been determined to either be non-hazardous, included in the original scope of work, or until other arrangements can be made with the project representative and the MSU Department of Environmental Health and Safety (EHS).
2. Due to the age of buildings on the Michigan State University campus, all coated surfaces shall be assumed to contain lead-based paint. This includes but is not limited to any type of paint, primer, coating, lacquer, or varnish on any building component. Proper precautions must be taken to ensure that workers and building occupants are not exposed to airborne lead concentrations at or above the OSHA Action Level (AL) of 30 ug/m3.
3. If work will be conducted on any coated surface at MSU, the contractor must submit to the Department of Environmental Health and Safety (EHS) and Infrastructure Planning and Facilities Project Representative current proof of appropriate detailed written lead work plan in accordance with 29 CFR § 1926.62 (Michigan Part 603). This submittal will include proof of training, written respirator program, and negative exposure assessments from projects with similar conditions at a minimum. Contractors performing work on campus must follow the provisions of the MSU Lead Management

Building/Location –
Project Name
MSU Project #

GENERAL REQUIREMENTS
ADMINISTRATIVE REQUIREMENTS
PAGE 013000-12

Program from EHS.

4. Any work that impacts Lead shall comply with the provisions of the MSU EHS Lead Management Plan.
5. Any work that impacts Asbestos shall comply with the provisions of the MSU EHS Asbestos Management Plan

1.6 Requests for Information

- A. Requests for Information (RFI's) shall be processed within Unifier, using the RFI business process. Failure to complete the tasks within the Unifier time frames shall not be a basis for a delay claim.

PART 2 – PRODUCTS
Not Used

PART 3 – EXECUTION
Not Used

END OF SECTION