SAMPLE

BLOODBORNE PATHOGENS TASK PROCEDURE
Blood Spill Clean-up

This form is to list engineering controls, work practices, and PPE to reduce your risk of **Bloodborne Pathogens Exposure**. The information provided here should adequately reflect what the affected employees need to know and practice in order to protect themselves on the job.

Date	1/15/10
Principal Investigator/Supervisor	Dr. Smith
Address	100 MSU Way
Phone Number	555-1212

Job Task
Name the task that involves bloodborne pathogens risk:
Blood spill clean-up without sharps

Task Description (Methods)
Describe the way the task is performed, similar to how you would write step-by-step instructions:
Close off area to traffic. Notify supervisor and others of spill. A BBP trained responder must clean-up the spill. Refer to spill procedure that is attached to spill kit. Put on appropriate PPE (personal protective equipment). Prepare disinfectant (1:10 bleach to water solution). Line the spill bucket with the biohazard bag. Cover the spill with absorbent powder. Remove absorbent with disposable broom and dustpan. Dispose of contaminated absorbent/dustpan/broom in biohazard bag. Spray the area with disinfectant and allow proper contact time prior to removing with paper towel. (bleach:10 minutes) Dispose of contaminated towel in biohazard bag. Repeat disinfection process. Remove outer pair of gloves and dispose in biohazard bag. Remove splash goggles. (Disinfect with antimicrobial wipe or dispose of into biohazard bag) Wipe down contaminated surfaces with an antimicrobial wipe. Remove inner pair of gloves and dispose of into biohazard bag. Close the bag and dispose of biohazardous waste by submitting a biohazard waste pick up request from EHS. Wash hands with soap and water. Replenish the spill kit with supplies and return the kit to designated location. Inform others that spill clean-up is complete and area has been disinfected.

Hazards
List hazards including biological hazards:
Bloodborne Pathogens - blood, Caustic chemical - disinfectant

Engineering Controls
List items used to limit your risk of exposure, like physical or mechanical item:
Disposable dustpan and broom, biohazard bag, and spill kit.

Personal Protective Equipment
List items worn by the person performing the task/procedure:
Two pairs of nitrile gloves, splash goggles, lab coat

Work Practices
Describe ways to perform the task that limit the risk: close off area, ensure correct PPE is worn. Use engineering controls to pick up the absorbed spill. If the spill is too large to clean-up with this kit, contact EHS. Wash hands with soap and water immediately after completion of spill clean-up.